



Bilingual Domestic Violence Advocate

Reports to: Director of Counseling and Advocacy Services

Position Information:

- 40 hours per week/full-time.
- Monday through Friday with occasional evening and Saturday hours.
- Nonexempt position.

Equal Employment Opportunity Statement: SafeHouse Denver, Inc. is dedicated to the principles of equal employment opportunities. We provide equal employment and advancement opportunities to all individuals based on job-related qualifications and their ability and willingness to perform the duties necessary to accomplish the job, without regard to race, color, religion, creed, sex, marital status, national origin, age, sexual orientation, gender variance or identification, disability, military status, economic status, citizenship status, and/or veteran status. It is our policy to maintain a non-discriminatory environment free from intimidation, harassment or bias based upon these grounds.

Position Summary: Under the supervision of the Director of Counseling and Advocacy Services, the Bilingual Domestic Violence Advocate is responsible for providing advocacy-based counseling services to survivors of intimate partner abuse. The Advocate will carry a caseload of counseling clients and must be able to respond appropriately to a diverse range of survivors healing from trauma. The Advocate will provide crisis intervention by phone and in person, client intake and assessment, safety planning, case management, and advocacy services. The Advocate may also facilitate psychoeducational, prevention, and/or support groups with teens and/or adults. The Advocate will effectively implement trauma-informed practices and utilize an empowerment model to support clients in achieving survivor-defined goals. Services will be delivered onsite at SafeHouse Denver's nonresidential Counseling & Advocacy Center as well as offsite at community partner locations.

DUTIES AND RESPONSIBILITIES:

- 1) Respond to English and Spanish-speaking callers who access the SafeHouse crisis line via telephone.
 - Conduct crisis intervention and safety planning.
 - Provide information, education, and emotional support.
 - Support callers in identifying options and make culturally appropriate community referrals.
 - Conduct initial screening and assessment for onsite services.
- 2) Provide advocacy-based domestic violence counseling in both English and Spanish.
 - Conduct initial intake and safety assessment.
 - Provide emotional support utilizing various counseling techniques.
 - Provide psychoeducation on the dynamics of domestic violence and trauma.
 - Assist clients in identifying options and achieving survivor-defined goals.
 - Plan and facilitate psychoeducational, prevention and/or support groups for clients on-site and high-risk individuals in the community.
- 3) Participate in all required staff meetings and supervision
 - Actively participate in Counseling and Advocacy Center team meetings.
 - Actively participate in monthly All Agency and Direct Service Team meetings.
 - Prepare for individual supervision meetings with the Director.

- 4) Maintain accurate and timely record keeping.
 - Responsible for appropriate charting and all necessary documentation.
 - Complete required data collection and entry.
 - Submit monthly statistical forms and billing information.
- 5) Demonstrate initiative and vision for service quality improvement and problem prevention and resolution.
 - Work diligently to achieve individual, team, and agency goals and objectives.
 - Participate with all staff to assure coordinated services across all agency programs.
 - Network with other service providers and community agencies in an effort to assist clients and the agency.
 - Assist as needed with the ongoing training, support and supervision of direct service volunteers.
 - Represent SafeHouse Denver and promotes SafeHouse Denver services in a positive and professional manner.
- 6) All other duties as assigned.

Qualifications: Bilingual English-Spanish required. Master's degree in Social Work or other human service field with minimum of 2 years of relevant experience preferred. Experience working with survivors of gender-based violence in a counseling setting preferred. Successful candidate will have a strong working knowledge of domestic violence and trauma-informed care/empowerment models, skills in crisis intervention, individual advocacy and counseling, as well as experience with multidisciplinary collaboration. Excellent written and oral communication skills are required. Ability to function independently and as a team member. Must exhibit a positive attitude.

To Apply: Please send cover letter and resume to Abby Hansen, LCSW, Director of Counseling & Advocacy Services at ahansen@safehouse-denver.org.