



Helping adults, children and youth reclaim their right to a life free from domestic violence since 1977.

Please send completed application to:
kmacdonald@safehouse-denver.org -or-
 SafeHouse Denver
 Attn: Krystal MacDonald
 1649 Downing Street
 Denver, CO 80218
 Fax to: (303)832-2929 Attn: K. MacDonald

V O L U N T E E R A P P L I C A T I O N

Date of Application: _____

Contact Information

Last Name: _____ First Name: _____

Date of Birth: _____ / _____ / _____

Address: _____ City: _____ ST: _____ Zip: _____

Home Phone: _____ Cell: _____

E-mail: _____

Employment or School Information

Employer: _____ Title: _____

Address: _____ City: _____ ST: _____ Zip: _____

W Phone: _____ W E-mail: _____

Supervisor: _____ Title: _____

Areas of expertise / specialized training: _____

Background Check Information

Due to the nature of our mission, SafeHouse Denver policy requires a background check and child abuse report on all staff and volunteers. The cost for these reports is \$40 and would be your responsibility. *For those volunteers chosen to work at our Emergency Shelter there will be an additional cost of \$35.*

Have you ever been convicted of any law violation? Include any plea of "guilty" or "no contest." Yes ____
 No ____

If yes, please explain: _____
 (A conviction will not necessarily disqualify an applicant from volunteering.)

Have you ever been listed on the Central Registry for child abuse or neglect? Yes ____ No ____

If yes, please explain: _____
 (A conviction will not necessarily disqualify an applicant from volunteering.)

SafeHouse Volunteer Opportunities

All volunteers are asked to complete a 7 module on-line domestic violence training and in person 8-hour General Training. Some programs require more training.

Please check the square next to the opportunities in which you are most interested.

Administrative/Office Help	<input type="checkbox"/>	Event Committee	<input type="checkbox"/>
<p><i>Episodic volunteer opportunities include:</i></p> <p><i>Mail stuffing, twice a year we mail fundraising appeals. To reduce expenses, we utilize volunteers to prepare the appeals for mailing. Approximately 3,000 letters are mailed each time.</i></p> <p><i>Filing and office organization.</i></p> <p><i>In-house event preparation.</i></p> <p><i>No minimum hourly commitment</i></p>	<input type="checkbox"/>	<p><i>Volunteers are a vital part of the successful fundraising events that SafeHouse Denver hosts. Activities include auction solicitation and event planning. Must feel comfortable soliciting and representing SafeHouse Denver in the community.</i></p> <p><i>Volunteer commitment: 7 to 8 months and approximately 5 hours a month depending on role.</i></p>	<input type="checkbox"/>
Donor Stewardship Team	<input type="checkbox"/>	Evening of Event Volunteer	<input type="checkbox"/>
<p><i>Meets approximately once a month (sometimes twice a month depending on volume of donations). Volunteers are provided a script and call recent donors to thank them for their support and explain its impact! Usually meets the 3rd Tuesday of each month from 5:30 to 7:30 pm.</i></p> <p><i>Volunteer commitment: attend at least two meetings in one year</i></p>	<input type="checkbox"/>	<p><i>SafeHouse Denver hosts two fundraising events a year that need approximately 20 volunteers for the night of event. Volunteers help with set-up, registration, silent auction, check out and clean up and other tasks as needed.</i></p> <p><i>Volunteer commitment: 4 to 6 hours the night of</i></p>	<input type="checkbox"/>
Crisis Line Program*	<input type="checkbox"/>	Family Program*	<input type="checkbox"/>
<p><i>Responds to incoming calls and provides callers with crisis intervention, information, referrals, and supportive listening. Crisis Line volunteers must be able to work independently, respond to calls in a calm, assertive and non-judgmental manner and respect the confidentiality and safety of the women and children at SafeHouse.</i></p> <p><i>Hours available: 24/7 Program. The only limitations are whether you volunteer at our shelter (community living residential facility) or at our Counseling and Advocacy Center (office environment) CAC is only available Mon-Fri from 8:30am-4:30pm</i></p> <p><i>Volunteer commitment: Minimum of 4 hours per month</i></p>	<input type="checkbox"/>	<p><i>Participates in and facilitates structured group activities with children/families of SafeHouse clients. Family program volunteers must be creative, confident and non-judgmental.</i></p> <p><i>Hours may be: 6:15-8:15 pm Monday, Tuesday and/or Thursday evenings</i></p> <p><i>Volunteer commitment: Minimum of 4 hours per month</i></p>	<input type="checkbox"/>

***These programs require additional 3 hours of training and shadowing. Because of the training requirements of these programs we suggest you start with only one of these programs.**

Please mark all of your skills:

- Fundraising
- Customer Service
- Receptionist
- Leadership
- Crisis Intervention
- Counseling
- Group Facilitation
- Public Speaking
- Tutoring
- Graphic Design
- Storytelling / Child Care
- Marketing
- Research
- Finance
- Writing / Desktop Publishing
- Data Entry/Computer
- Event Planning / Committees

Are you bilingual? Yes ____ No ____ If yes, please answer the following:

What language(s): _____

Can you read and write in the above listed languages? _____

Other skills or experience you would like us to know about? _____

Your Availability

When training is completed, what is your availability of times to volunteer?

What is your availability?

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
AM							
PM							

Any additional information we should know about your availability:

In Your Own Words

What are your strengths in working with others: _____

What skills would you like to develop or learn? _____

What are you hoping to get out of your volunteer experience?

Why do you think domestic violence happens? _____

How do you think domestic violence can be eliminated or prevented? _____

Reference

Please list 2 references, other than relatives, who have known you for at least two years:

1) Name: _____

Phone: _____

Email: _____

2) Name: _____

Phone: _____

Email: _____

Emergency Contact

Please list 2 people to notify in case of an emergency:

1) Name: _____

Phone: _____

Email: _____

2) Name: _____

Phone: _____

Email: _____

Applicant Signature

Date

Thank You!